

LAKE EDINBORO SPORTSMAN LEAGUE, INC.
CONSTITUTION AND BY-LAWS
(REVISED APRIL 10, 2017)

ARTICLE I. NAME AND PURPOSE

Section I. The name of this organization shall be the **LAKE EDINBORO SPORTSMAN LEAGUE, INC.** It will be known informally as "Edinboro Sportsman". It will receive mail at P.O. Box 45, Edinboro, PA 16412.

Section II. The object and purpose of this organization shall be to develop better fishing and hunting; to promote good fellowship between sportsman and landowners; and to promote shooting safety, in cooperation with the Pennsylvania Fish and Game Commission.

ARTICLE II. MEMBERSHIP

Section I. A. Membership shall be open to any and all true sportsmen, regardless of color, sex or religion. A membership may be terminated by a two-thirds vote of a quorum meeting. A membership can be terminated for violating club rules or cause.

B. Membership dues shall be as follows:

TYPE OF MEMBERSHIP	PRICE PER YEAR
Adult	\$20.00
Family	\$25.00
Junior (through age 16)	\$ 5.00
Lifetime Adult	\$300.00
Sponsor	\$25.00
5 Year Adult	\$80.00
5 Year Family	\$100.00
The family membership includes any number of persons living in the same household.	

Section II. A. Member is considered a voting member when:

1. Dues are paid
2. Membership has been upheld for 2 consecutive years.
3. Member has attended 6 of the 12 monthly meetings.
4. Member has attended 1 work day or fundraiser per year.

- B. Membership year will run from January 1 to December 31.
- C. Club ground ranges are for use by members and their guests only, unless a shoot is being held and is open to the public.
- D. Club grounds are in the Safety Zone Hunting Program with the Pennsylvania Game Commission and open to the public.

ARTICLE III. OFFICERS

Section I. A. The following officers shall constitute the Governing Board:

President	Secretary
Vice-President	Sergeant at Arms
Treasurer	Five (5) Directors

B. In the event an Officer cannot perform his duties, there shall be a special election by the members to fill the post.

Section II. President and Vice-President

A. The President shall conduct all meetings. When the President is absent the Vice-President shall conduct all meetings in his place.

B. The President shall vote only in the case of a tie. The President shall conduct his office with dignity, in accordance with the Roberts' Rule of Order.

Section III. Secretary

A. The Secretary's job is to record minutes of the meetings.

Section IV. Treasurer

A. The Treasurer's job is to bank all moneys received, to pay all bills authorized to be paid by check and to keep accurate account of all moneys, and without further authorization he shall be empowered to pay all regular bills such as mortgage, electricity, other utilities and taxes. Checks may be signed by a Corporate Officer. Large expenditures must be voted upon by Members at a regular monthly meeting.

Section V. Sergeant at Arms

A. The Sergeant at Arms' job is to maintain peace and order at all Club activities. The President shall appoint the Sergeant at Arms.

Section VI. Directors

A. The Director's' job shall be to oversee the operation of the Club reviewing all major expenditures. The Out-going President shall move into a Directorship position (voted upon at the time of the election).

ARTICLE IV. ELECTION OF OFFICERS

Section I. A. Elections shall be held at the League's regular meeting in May. Officers shall serve a one-year term, unless they are re-elected.

Section II. A. Nominations for all Officers may be made from the floor, but only by voting members. A Nominating Committee may be appointed by the President to prepare and bring a slate of nominees.

Section III. A. Only voting members shall have the right to vote and/or hold office

Section IV. A. Officers are to be elected at the May meeting. Officers elected shall take office the following meeting. A plurality of the votes cast shall decide an election. Ten members must be present to hold an election meeting.

ARTICLE V. MEETINGS

Section I. A. Regular meetings shall be held on Club grounds on the first Wednesday of each month. The meetings shall be called to order at 8:00 p.m. unless otherwise called by the Secretary.

Section II. A. All meetings must have an Officer in charge and minutes must be recorded.

Section III. A. To conduct a regular meeting, at least four (4) Officers and ten (10) members must have been notified beforehand. To conduct a regular meeting, at least two (2) Officers (one presiding and one recording) and three (3) other members must be present.

Section IV. A. The President may call a special meeting at any time.

ARTICLE VI. COMMITTEES

Section I. A. All committees are to be appointed by the Officer in charge.

ARTICLE VII. AMENDMENTS TO THE BY-LAWS

Section I. A. All amendments to the By-Laws must be made by vote at two meetings.

B. Two-thirds quorum is needed to pass an amendment.

ARTICLE VIII. CONDUCT

Section I. A. All members and guests must adhere to all posted Club rules and regulations.

ARTICLE IX. CLUB MANAGER

Section I. A. The Club Manager is a hired position.

B. Applications for the position will be taken annually at the April Club meeting and the Manager will be hired by the Officers and Directors for a one-year term. The Club Manager will assume his/her duties May 1.

C. The pay for the Club Manager is \$10.00 per hour per hour per scheduled day opened and a \$25.00 bonus per scheduled day opened with kitchen in operation. Additional hours may be paid (monthly) for stocking houses, shopping etc.

D. The performance of the Club Manager will be reviewed quarterly by the Officers and Directors.

E. If the Club Manager cannot fulfill his/her duties the position will be re-opened.

Section II. A. Duties (are to be performed by the manager or their appointees)

1. Distribution of membership pins
2. Preparation and mailing of the newsletters, at least 8-10 newsletters per year. (The club manager or whom he appoints will be paid \$100.00 per monthly newsletter).
3. Maintenance of the Club ranges:
 - a. Keeping the bird supply well stocked
 - b. Maintaining traps and houses
 - c. Maintaining a well-stocked supply of shells
 - d. Repairing targets and backstops
4. Maintenance of the Club house:
 - a. Cleaning of the Club house
 - b. Making sure the breaker panel is turned off at the end of each Club activity.
 - c. Lawn mowing and snow plowing.
 - d. General Club ground clean-up
 - e. Making sure Club door and trap houses are securely locked

5. Trap-Shoots

- a. Advertisements of the shoots
- b. Supplies: beer, food, pop, paper supplies, etc.
- c. Open Club house one-half hour before the commencement of the Club activity.
- d. Shutdown and lock-up Club house and traps at the close of the Club activity

Section III. A. Accountability

1. Club Manager will prepare and report monthly reports at the regular monthly Club meetings.

Section IV. A. Money

1. Club Manager is responsible for the collection of all monies from the result of membership dues, shoots, and other fund-raisers. These funds will be deposited into the bank, put into the Club safe or given to the Treasurer for deposit.
2. A petty cash fund not to exceed \$200.00 will be available for miscellaneous expenses.
3. Accurate accounts of all transactions will be reported.